

**From:** [Steele, Rachel](#)  
**To:** [Burnell, Sydneigh](#); [Yang, Huanxing](#); [Ye, Lixin](#)  
**Cc:** [Nathanson, Amy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#); [Hilty, Michael](#)  
**Subject:** Economics 1101  
**Date:** Wednesday, October 4, 2023 7:41:04 PM  
**Attachments:** [image001.png](#)  
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Good evening,

On Thursday, Sept. 21<sup>st</sup>, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Economics 1101.

The Subcommittee unanimously approved the request with four contingencies and five recommendations:

- a. **Contingency:** The Subcommittee requests that the department include in the description of the assignments (syllabus pg. 4) information about the format of the exams.
- b. **Contingency:** The Subcommittee requests that the department delete pgs. 19-20 of the syllabus since it seems to include items unintentionally left over from a template. These pages contain language not intended for students (“Optional statements from great syllabi:”; “Encourage your students to let you know if this gets out of proportion on a regular basis. They’ll tell you!”) and referrals to resources that do not apply to this course (Statistical Consulting for Capstone courses, referral to the John Glenn College librarian, etc.)
- c. **Contingency:** The Subcommittee asks that the department change the transcript abbreviation in curriculum.osu.edu. Transcript abbreviations should be a condensed version of the course title for display on student records, and should give some indication of the course topic to faculty/staff at other institutions, employers, and others who might evaluate a student’s transcript.
- d. **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the college to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and [can be found here on the ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.
- e. *Recommendation:* The Subcommittee recommends that the department provide more detail on the makeup exam policy (i.e. “...the points from a missed midterm exam grade will be added to your final exam.”), since this 1000-level course will inevitably enroll inexperienced undergraduates who may not understand what this means or how such a policy will work in practice.
- f. *Recommendation:* The Subcommittee recommends that the department clarify the nature of project #4 in the description (syllabus pg. 4) and the course schedule (syllabus pg. 7). While it appears that project #4 involves a presentation, it is unclear whether the presentation constitutes the entirety of this project, or there are additional deliverables that are similar to those in projects 1-3.
- g. *Recommendation:* The Subcommittee suggests that the department provide additional

information on pg. 4 of the syllabus about how projects will be evaluated.

- h. *Recommendation*: The Subcommittee recommends that the department eliminate the reference to “sections” on pg. 8 of the syllabus, as it appears from the stated course times on pg. 1 of the syllabus that there will not be “sections” or recitations for this course.
- i. *Recommendation*: The Subcommittee recommends that the department note the total number of points at the top of the table on pg. 3 of the syllabus (rather than on pg. 4 under “Descriptions of Major Course Assignments”), as this will make it easier for students to understand the weight of different projects

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return Economics 1101 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Amy Nathanson (faculty Chair of the SBS Subcommittee; cc’d on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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